

GLADE SPRINGS *VILLAGE* PROPERTY OWNERS' ASSOCIATION  
POLICY

Assignment of Amenity Rights **Effective January 1, 2023**

**PURPOSE**

To establish a policy for the assignment of individual amenity rights

**SCOPE**

This policy applies to Owners of Glade Springs Village property who own more than one lot.

**POLICY**

This policy sets forth the requirements when membership in the Association is transferred to a third party.

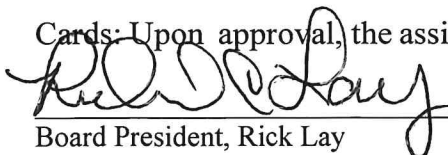
**PROCEDURE**

Complete and Submit the Designation Form:

- a) The Owner must designate in writing up to two individuals assigned the amenity rights to Glade Springs Village Property Owners Association (GSVPOA). The name, address, and phone number of the assignee must be completed on the designation document. No other individuals will have access to the amenities.
- b) Both authorized/assigned parties must be listed on the designation form at the time of assignment.
- c) The Owner shall remain jointly and severally liable with the assignee for any breach of duties and responsibilities under the Declaration.
- d) During the period of the assignment, of one year, the assignee shall have the easement of enjoyment, instead of the Owner.
- e) A \$200.00 fee will be assessed per assignment, annually for the term of January first to December 31st.
- f) The individual assigned amenity rights shall be updated annually and can be changed only once per calendar year when the Owner designates this change in writing to the GSVPOA Board of Directors by the annual renewal of the designation form and annual payment.

Board Approval: All assignments will require approval by the Board of Directors, at its sole and complete discretion.

Cards: Upon approval, the assignee should obtain a picture ID card from the Resort.

 9/19/2022  
Board President, Rick Lay Date

**GLADE SPRINGS VILLAGE PROPERTY OWNERS' DESIGNATION FORM**

Date: \_\_\_\_\_

This form conveys my Glade Springs Village Property Owners Association privileges to:

**Assigned Individual One:**

Name \_\_\_\_\_

Address: \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

If Corporate Owner, position held with company \_\_\_\_\_

**Assigned Individual Two**

Name \_\_\_\_\_

Address: \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

If Corporate Owner, position held with company \_\_\_\_\_

**Property Owner and Property Information:**

Property Owner Name: \_\_\_\_\_

The property is Glade Springs Village Property Owners Association is located  
at \_\_\_\_\_

Daniels WV 25832

Lot \_\_\_\_\_, Block \_\_\_\_\_, Subdivision \_\_\_\_\_

Upon board approval, the current monthly dues are to be billed to (please circle one):

Owner or Assignee

*As the owner of the property, I am still fully responsible for the payment of the assessments.*

**I have read and understand the Property Owners Association Policy-Assignment of Amenity Rights and our signatures below acknowledge our agreement.**

Assignee One Signature \_\_\_\_\_ Date \_\_\_\_\_

Assignee Two Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

**POA / Board Approval:** YES NO

**POA or Board Signatory**

Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_